



# Service Work Order

## Comprehensive Business Systems

4801 S. University Drive Suite 128  
Davie, FL 33328  
Tel: 954-434-5355 Fax: 954-434-5344  
www.cbsbiz.com

SWO Number

Date

Client Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Consultant	Arrival	Departure	Travel (if required)	Mileage
Description of service				Hours


**Total Hours:**

Parts to be invoiced - / - Follow-up items	Quantity

**Approval Signature & Date**